



Executive Cabinet Minutes
Monday, February 10, 2025. 9:00 AM
Alumni Room

Members:

- | | |
|---|--|
| <input type="checkbox"/> Dr. Zahi Atallah | <input type="checkbox"/> Megan Kasner |
| <input type="checkbox"/> Maren Furuseth (Non-Voting Member) | <input type="checkbox"/> Travis Kitchens |
| <input type="checkbox"/> Hunter Berg | <input type="checkbox"/> Brittny Mayo |
| <input type="checkbox"/> Harrison Lucas | <input type="checkbox"/> John Mercer |
| <input type="checkbox"/> Alex Herman | <input type="checkbox"/> Keith Olson |
| <input type="checkbox"/> Dr. Bernell Hirning | <input type="checkbox"/> Deb Halvorson |
| <input type="checkbox"/> Jenae Hunter (Non-Voting Member) | |

Action Item

- 1) Minutes approval for Jan. 27
- 2) Agenda additions and approval
 - a. Travis motion to approve agenda and minutes. Megan second.
 - i. Committee Approved

Running Agenda

- 1) Enrollment/Recruitment (Megan)
 - a. Headcount: 1,237
 - b. FTE: 810.99
 - i. Schedule Townhall for Faculty and Staff for Tomorrow at 3pm
- 2) Capital Project
 - a. Framing of inside of Healthcare building has started.
- 3) Legislative Update
 - a. Discussion WSC legislative Testimony last Friday.
 - b. Discussion on Bills that will affect WSC.
- 4) Personnel/Job Posting Updates
 - a. Harrison gave an update on current legislative update that could affect WSC employees. (Bill 1170)
 - b. Discussion on positions open.

Agenda

1. Evening Study Spaces (Informational) (Megan Kasner)
 - a. Security has seen a increase of students coming over to Stevens Hall for Studying purposes. Discussion on how to manage the college being open for later hours.
2. Policy 500 Section
 - a. 512.06 Student Driver and Use of State Fleet
 - i. Tabled from last meeting, currently with Carol for review. (tabled)

-
- b. 520.06 Title IX
 - i. Tabled from last meeting – reviewing in Title IX committee. (tabled)
 - 3. Policy 600 Section
 - a. 605.12 Academic Freedom and Tenure (Tabled)
 - i. Tabled until SBHE completes policy guidelines.
 - b. 605.22 Standing Committee (Tabled)
 - i. Tabled until SBHE completes policy guidelines.
 - c. 605.32 Nonrenewal, Termination or Dismissal (Tabled)
 - i. Tabled until SBHE completes policy guidelines.
 - d. 612.02 Faculty Grievance
 - i. Tabled until SBHE completes policy guidelines.
 - e. 618.1 Tobacco Free Campus
 - i. Guest – Katie Fitzimmons
 - 1. Tabled item. Jenae will send out NDSCS policy with WSC policy edits.
 - 4. Policy 700 section
 - a. 701.16 Leave Without Pay
 - i. Tabled working on verbiage change
 - b. 703.11 Early Retirement
 - i. Tabled for Harrison to look at early retirement contracts
 - 5. Policy 800 Section
 - a. 802.74 Identity Theft Prevention
 - i. Tabled, waiting on recommendations from John
 - b. 806.24 Staff and Faculty Recruitment Expenses
 - i. Tabled, until after Administrative Council meets to discuss policy
 - 6. Policy 900 Section
 - a. 906.01 Emergency Preparedness and Management
 - b. 907.01 Building Plaques
 - c. 908.01 Financing Through Revenue Bonds
 - d. 918.01 Alcoholic Beverages

Department updates

Department update shared